



FLOOR SPACE BOOKING APPLICATION FORM CICLOSFERIA 2025 EXHIBITORS



APPLICANT COMPANY DATA - (All fields required)

Contact Person: Charge:

Company name: V.A.T. number:

Address: Post Code:

City: Country:

E-mail: Phone:

FLOOR BOOKING

EXHIBITOR'S STAND STRUCTURE

Choose one of the next options:

- Tent
- Built-up stand
- If you don't have any structure and want us to help you.

- Power supply (cost: 130€ x 3 show days)

Choose if you want to hire this service.

- Licence to sell products at the stand

Choose if you want to hire this service.

AREA SELECTION

	PINK AREA	GREEN AREA	BLUE AREA
1st Option	<input type="text"/>	<input type="text"/>	<input type="text"/>
2nd Option	<input type="text"/>	<input type="text"/>	<input type="text"/>
3rd Option	<input type="text"/>	<input type="text"/>	<input type="text"/>

o Review the show floor map and write the numbers of the desired blocks in the coloured area of your interest. Separate numbers by commas.

o Write all the block numbers you need in every box.

o Your space will be assigned based in availability and time of submission of this form.

PRODUCTS / ACCESORIES TO BE SHOWN AT THE STAND

- Urban bicycles
- Urban e-bikes
- Urban folding bicycles
- Urban folding e- bikes
- Urban cargo bikes
- Urban e-cargo bikes
- Urban tricycles
- Urban e-tricycles
- Gravel bicycles
- Materials & accesories for urban bicycles
- Materials & accesories for gravel bicycles
- Clothes
- Health & nutrition products
- Official entities & institutions
- Tourism

COMMENTS / OBSERVATIONS

PAYMENT

Booking window for your space as an EXHIBITOR

From December 1st 2024 to May 1st 2025

Payment period to guarantee your chosen space at the show

100% payment to formalize the reservation of the space upon receipt of the invoice

Wire transfer

IBAN: ES21-2100 3059 9022 0104 0171

CÓDIGO SWIFT (BIC): CAIXESBBXXX

SIGNATURE & STAMP

DATE OF
SUBMISSION:



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TERMS AND CONDITIONS

- Once the exhibition space reservation has been confirmed, the location cannot be changed.
- No reservation will be processed without the payment of 100% of the total amount and sending of the bank receipt for this amount.
- Payment of 100% of the total amount must be made by bank transfer once the invoice has been received.

IMPORTANT:

- Exhibitors must **send the project for their space, specifying all the construction and installation details**, to be approved by the Ciclosfera organization to: jorge@ciclosfera.com and fernando@ciclosfera.com before April 1, 2025.
- It is an essential requirement that all the structures placed by the exhibitor in his space are **secured with a minimum of 8Kg in each of the legs**. If this is not the case, the organisers may take whatever measures they deem appropriate in each case. This includes the removal of the structure.
- Any situation, whether fortuitous or due to force majeure, that results in the cancellation of the event by the Ciclosfera 2025 organization or, if the exhibitor decides to cancel its participation in the fair for any reason, these will be the cancellation conditions:
 - Between 1 and 28 February 2025, **100%** of the amounts paid by exhibitors will be refunded.
 - Between 1 and 15 March 2025, **50%** of the amounts paid by exhibitors will be refunded.
 - Between 16 March and 15 April 2025, **25%** of the amounts paid by exhibitors will be refunded.
 - Between 16 and 30 April 2025, **no amount paid will be refunded at all.**

The data provided in the contracting material will be included in a file owned by CICLOSFERA, with address at C/ Júpiter 18, 28232 Las Rozas, Madrid, for the purpose of managing your relationship with CICLOSFERA and your participation in the fair. By submitting your data, you expressly authorise the use of the same for periodic communications, including by electronic means, to inform of other activities, contents and services offered by CICLOSFERA. Likewise, you authorise that your professional data (company name or trade name, postal and e-mail address, telephone numbers and contact person) may be communicated, with the obligation of confidentiality, to the companies that collaborate with Ciclosfera, either in the organisation of the fair, or by providing auxiliary services and added value to it, in order to send you information about their activities and services and to attend to your orders. The rights of access, rectification, opposition and cancellation of this data may be exercised by sending a letter to CICLOSFERA by e-mail to the following address: contacto@ciclosfera.com. indicating in the subject: "Exhibitor", name and ID number of the sender. Please help us to keep the data up to date by informing us of any changes.